

DUTY STATEMENT
DEPARTMENT OF STATE HOSPITALS - ATASCADERO

JOB CLASSIFICATION: TEACHER, STATE HOSPITAL
(LEARNING HANDICAPPED – MENTALLY DISABLED)
Recovery Mall Services

1. MAJOR TASKS, DUTIES, AND RESPONSIBILITIES

Education services are provided as an identified component of the patient's overall treatment plan. These services are provided through a centralized school by credentialed Special Education staff who also function as members of the interdisciplinary treatment team. Special Education staff members assist the team to assess and identify educational/cognitive deficits and determine the need, if any, for education services. When a need for education services is determined, the Special Education staff will assist the team to prioritize Education Services within the context of the patient's overall treatment plan and provide education services necessary to remediate and/or accommodate the patient's identified deficits.

50% DIRECT CLINICAL SERVICES – CLASSROOM INSTRUCTION

Provide direct clinical services to patients. **Plan daily for classroom instruction. Complete and provide all required documentation**, which includes curriculum development for patients with special education needs, lesson planning, individualized planning, monthly notes, patient progress evaluation, daily attendance, and other requirements for teaching. Preparation time is allocated daily for non-teaching requirements that directly support classroom work.

20% ASSESSMENT, PLANNING, AND EVALUATION

Administer and interpret individual patient assessment and evaluation to determine the appropriate course of study content and methodology required for patient progress and goal setting. Make recommendations to interdisciplinary treatment team.

20% PROFESSIONAL AND ORGANIZATIONAL RESPONSIBILITIES

Attend administrative and professional staff meetings, as well as **staff development activities** including **Recovery Mall Services meetings and discipline-specific professional development programs** and remain current in required and mandatory training.

10% SAFETY AND SECURITY

Provide supervision of patients; control contraband as directed in RMS and Hospital Administrative Directives. **Be responsible to perform T.S.I.**, as needed, and **assist in hospital wide shakedowns** when required, requiring physical agility and heavy lifting.

2. SUPERVISION RECEIVED

The Teacher is accountable to the Assistant Chief, Education, Recovery Mall Services.

3. SUPERVISION EXERCISED**4. KNOWLEDGE AND ABILITIES**

KNOWLEDGE OF: Principles and methods of teaching with particular reference to learning handicapped and/or mentally disabled clients/patients; principles of educational psychology as applied to their teaching; current trends in educational methods; remedial teaching techniques and adapting instruction to student deficiencies; emotional problems of students at state hospitals.

ABILITY TO: Provide leadership and motivation to patients who are students; teach and supervise the students; work effectively with other disciplines; gain the interest, respect, and cooperation of students; develop socially acceptable behaviors in students; communicate effectively; and analyze situations accurately and take effective action.

5. REQUIRED COMPETENCIES**INFECTION CONTROL**

Apply knowledge of correct methods for controlling the spread of pathogens appropriate to job class and assignment.

SAFETY

Actively support a safe and hazard-free workplace through practice of personal safety and vigilance in the identification of safety or security hazards. Demonstrate knowledge of current safety practices in the hospital.

AGE SPECIFIC

Provide services commensurate with the age of patients/clients being served. Demonstrate knowledge of growth and development of patients/clients in the following age categories: adolescent, adult, and geriatric.

THERAPEUTIC STRATEGIES AND INTERVENTIONS

Apply and demonstrate knowledge of correct methods in Therapeutic Strategies and Interventions (T.S.I.).

RESTRAINT/SECLUSION

Demonstrate knowledge of criteria and appropriately use, apply, and remove restraint and/or seclusion.

CULTURAL AWARENESS

Demonstrate awareness of multicultural issues in the workplace that enable the employee to work effectively.

RELATIONSHIP SECURITY

Maintain good **Therapeutic Relationships** and maintain **Security** in a helping professional manner. Respect and support Patient's Rights while recognizing the important role of authority and accountability within Department of State Hospitals – Atascadero.

PRIVACY AND SECURITY OF PROTECTED HEALTH INFORMATION

Maintain and safeguard the privacy and security of patients' protected health information (PHI) and other individually identifiable health information (IIHI) whether it is in paper, electronic, or verbal form in compliance with HIPPA and all other applicable privacy laws.

SITE SPECIFIC COMPETENCIES

Possess knowledge of R.M.S. program directives. Possess knowledge of and demonstrate appropriate interactions with patients and maintain therapeutic boundaries.

TECHNICAL PROFICIENCY

Special training in working with learning disabilities in a mental health setting.

6. LICENSE OR CERTIFICATION

It is the employee's responsibility to maintain a license, credential, or required registration pertinent to his/her classification on a current basis. Any failure to do so may result in termination from Civil Service. Employees in this classification must:

- Possess one of the following California credentials:
Specialist Instruction: Learning Handicapped;
General Special Secondary for Handicapped Children;
Educationally Handicapped; Education Specialist Instruction.

7. TRAINING

Training Category = 2

The employee is required to keep current with the completion of all required training.

8. WORKING CONDITIONS

The employee is required to work any shift and schedule in a variety of settings throughout the hospital and may be required to float to other work locations as determined by the operational needs of the hospital. All employees are required to have an annual health review and repeat health reviews whenever necessary to ascertain that they are free from symptoms, indicating the presence of infection, and can safely perform their essential job duties.

Teacher

Date

ACE, Recovery Mall Services

Date

Program Director, Recovery Mall Services

Date